

HOW TO PAY LAW PARTNERS

1. TRANSFER TO OUR AUD, USD OR VUV ACCOUNT

BANK: Bank South Pacific (Vanuatu) Limited
BRANCH: Kumul Highway / PO Box 32, Port Vila, Vanuatu
BSB NUMBER: 039-033
SWIFT CODE: BOSPVUVX
ACCOUNT: Law Partners
ACCOUNT NO.: 01 730032 – 06 (AUD) or 01 730032 – 01 (VT)
REFERENCE: Invoice number or Company Name or Your name (to enable identification of your payment)

USD PAYMENT Please use the following correspondent banking detailed instructions: Payment to BANK OF AMERICA, N.Y. USA, Swift Code: BOFAUS3N, Account No: 6550-1-80001, to further credit BOSPVUVX, Law Partners, Account No. 01-730032-09 (USD) with bank charges to be deducted from the account of the Payer.

2. CREDIT CARD PAYMENT:

- Complete and sign the **Credit Card Authorisation** below.
- Photocopy **both sides** of your **Credit Card** clearly showing: card number, name, expiry date and signature.
- Send above by **scanned** email attachment to your normal contact or mail@lawpartnersvanuatu.com or fax +678-23665.

IMPORTANT NOTES:

- A 5% transaction processing fee applies
- Payments may be subject to exchange differences
- To pay in a different currency to the invoice, contact us first for a conversion, to avoid delay
- We will send a confirmation email once payment has been processed

CREDIT CARD AUTHORISATION	
CARDHOLDER NAME:	
CARD NUMBER:	
EXPIRY DATE:	
CARD TYPE:	VISA <input type="text"/> <u>OR</u> MASTERCARD <input type="text"/>
AMOUNT:	USD\$ <input type="text"/> <u>OR</u> AUD\$ <input type="text"/>
SIGNATURE:	
REFERENCE:	Invoice number or Company Name or Your name (to enable identification of your payment)

TERMS AND CONDITIONS:

- DEFINITIONS** In these terms and conditions the "Firm" is Law Partners and the "Client" is the party that the invoice is billed to.
- INVOICES** Accounts are payable within fifteen (15) days after receipt of an invoice, the Client shall be liable to pay an additional late payment service charge of one percent (1%) per month on all outstanding. The additional charge shall not apply to any disputed portion of any invoice resolved in favour of the Client. If the Client objects to all or any portion of any invoice, the Client shall notify the Firm in writing (by letter / email / fax) within fifteen (15) days from the date of receipt of the said invoice and shall pay the portion of the invoice not in dispute, and the parties shall immediately make every effort to settle the disputed portion of the invoice. The Firm shall not be responsible of any unnotified errors.
- RECEIPTS** No receipt will be issued unless requested in writing (by letter / email / fax) quoting the invoice reference.
- CLIENT'S RESPONSIBILITIES** By paying an invoice the Client hereby releases the Firm from any claims arising from any causes not within the Firm's control and the Client acknowledges that the Client has read and agreed to these Terms and Conditions.
- CONFIDENTIALITY** The Firm shall hold all information provided to it by the Client and the work performed by it confidential and shall not disclose the same to any third party except where required by Vanuatu law or Vanuatu Government regulatory agencies or a written (by letter / email / fax) confirmation from the Client.
- DISPUTES** Any claims or disputes in regard to this invoice that cannot be settled between the parties will be resolved by the Supreme Court of Vanuatu after giving written notice (by letter / email / fax) to the concerned party.
- GOVERNANCE LAW** The law governing all services provided by the Firm to the Client shall be the laws applicable in the Republic of Vanuatu, excluding French Law.