

**CLIENT UNDERTAKING**

**To :** Law Partners  
Chartered Accountants and Business Advisers  
Law Partners House  
PO Box 212  
Port Vila  
VANUATU

The undersigned hereby undertake to pay all fees and disbursements incurred by your firm and any of its affiliated service companies in respect of professional services rendered or to be rendered in the Republic of Vanuatu or elsewhere for and on behalf of:

.....  
**Client / Company Name**

The services and associated disbursements include:

1. Corporate Secretarial Services limited to the provision of the following:
  - the company's registered office
  - custody of the statutory registers and records
  - custody of the minute registers

And where applicable –

- registered agent
- custody of the common seal
- preparation and filing of the company's annual return, directors' report and accompanying certificates
- attending to the minuting of the mandatory year end directors' and shareholders' meetings.

And any of the following services necessarily required for the maintenance of the company as requested from time to time:

2. Accounting;
3. Audit;
4. Certain other services may be instructed from time to time either verbally or in writing.

Note: In the event that Law Partners is no longer required to provide the services in 1. above and the company's statutory and minutes files are to be transferred to another registered office and / or any nominee services are no longer required, a 'file transfer' fee, as per Law Partners Schedule of fees, will be payable to arrange the necessary changes, updating of company registers, notification to VFSC and prepare / transfer the file.

Dated at ..... on the ..... day of ....., 20.....  
(place) (day) (month) (year)

Read and accepted by:

**SIGNED and DELIVERED** by )  
 )  
in the presence of: )  
 )  
 )

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Signature